

BY LAWS
OF
UNION LODGE, N° 1
OF THE ANCIENT
AND HONOURABLE FRATERNITY
OF
FREE AND ACCEPTED MASONS,
ON THE
REGISTRY OF ENGLAND.
HELD IN THE CITY OF MONTREAL,

5825.

Montreal,
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1825.

BY LAWS

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REPORT of a Committee appointed, to revise the By-Laws of Union Lodge No. 1

The Committee, after a careful revision, having found many errors and defects in the said By-Laws, humbly recommend the following to the notice of this Lodge.

BY-LAWS.

&c. &c.

INTRODUCTION.

q/l **W**ITHOUT order and decorum, harmony cannot be preserved, nor the business of Masonry be properly conducted. At the ~~third~~ stroke of the Master's Hammer, therefore, profound silence shall be observed :—

just CHAP. 1st.

Of Irregular Behaviour.

a/l 1st.—If a Brother say any thing improper in the Lodge, hold private conversations, dispute about Religion or Politics, interrupt another Brother while speaking to the Master, be not standing when addressing the Master, sit down unclothed, or otherwise conduct himself indecorously ; he shall be formally admonished by the Master, and should he still so far persist in his disorderly conduct as to require a second and third admonition in the course of the same meeting, he shall, at the discretion of a majority of the Members present, be liable to suspension from the Lodge, and he shall, in that case, be reported to the Provincial Grand Lodge.

2d.—No Brother shall be allowed to speak more than once on the same question, unless it be for explanation, ~~or unless~~ called on by the Master, or unless the mover in reply.

CHAP. II.

Of the Days and Hours of Meeting.

This Lodge shall meet on the first Tuesday of every month, at Six o'clock, P. M. from the autumnal to the vernal equinox, and at Eight o'clock, P. M. from the vernal to the autumnal equinox, and shall continue to work so long as the Masters shall think proper.

CHAP. III.

Officers.

The Officers of this Lodge shall consist of a Master, two Wardens, two Deacons, two Stewards, a Secretary, Treasurer, and Inner Guard, to which a Chaplain may be added, and a Master Mason shall be appointed and paid for Tying.

CHAP. IV.

Of the Election of Master and other Officers.

1st.—This Lodge shall annually elect, by ballot, the Master, Treasurer and Tyler, on the regular meeting immediately preceeding the Festival of St. John the Evangelist; on the morning of which festival all accounts and affairs in general, relative to the Lodge, shall be settled and declared. The newly elected Officers shall then be installed according to antient custom; after which, the Master must appoint and install his Wardens and other Officers.

2d.—No Master of the Tavern or House at which this Lodge meets shall be appointed to, or hold any office in this Lodge.

* June, July & August excepted; during which time there shall be no reg., except in case of emergency—

CHAP. V.

Of the Treasurer's Duty.

The Treasurer shall receive the Cash of the Lodge, and discharge Bills, when duly ~~vouched~~ sanctioned *by the Lodge and signed by the master*. He shall keep Books, in which his account of Receipts and disbursements shall be regularly stated, so as to declare, at one view, the amount of Cash in his hands; which Books shall be open for the inspection of any subscribing Member, at every meeting of the Lodge.—His accounts shall be annually audited by a Committee, at least a week previous to the meeting next after the festival of St. John; and the balance appearing to be due thereon, shall be paid over, by him, to his successor, at the aforesaid meeting; or otherwise, as the Lodge shall direct.

CHAP. VI.

Of the Secretary's Duty.

The Secretary shall issue summonses to all the Members of this Lodge, particularly noticing elections and initiations; new Members to be admitted, By-Laws to be altered or repealed, or new ones to be made. He shall make minutes of all matters which are regularly proposed and seconded in the Lodge, as well as of makings, passings, raisings, &c. and of all other things which the Master may order.

CHAP. VII.

Of Qualifications for Offices.

No Member shall be qualified for any Office, or be permitted to vote on any occasion, who has not paid his dues up to the preceding festival of St. John.

CHAP. VIII.

Permanent Committee.

A Permanent Committee consisting of the Officers of the Lodge for the time being, with the Secretary, Treasurer

and three Members (to be elected annually on St. John the Evangelist's day,) shall superintend the finances and property of the Lodge, and consider of any special matter regarding its interests. They shall meet whenever summoned by the Master, five always to be a quorum, and the result of their proceedings shall be forthwith communicated to the Master, and shall be reported to the next subsequent General Meeting of the Lodge for approbation. The expence of providing a room for their meetings shall be paid from the general funds of the Lodge.

2d.—The Master of the Lodge for the time being shall be the President of the Permanent Committee; and they shall choose a Vice-President at their first meeting, and one of them shall always preside at their meetings.

CHAP. IX.

Funds.

1st.—Every Member of this Lodge shall pay for each monthly meeting ~~in~~ currency, whether present or absent—~~in 8d.~~ which must be applied to the fund of Charity, and ~~8s. 6d.~~ may be expended for refreshments, but should the whole of this sum not be expended, the balance shall be paid to the general fund of this Lodge.

2d.—Every person initiated into this Lodge shall pay £5 Currency, which sum shall be considered in payment for the three first degrees, including the fees payable to the Grand and Provincial Grand Lodge; and the Members recommending a Candidate must be responsible for the payment thereof, which, in all cases, must be made on the day of initiation; every Member joining shall pay ~~10s.~~ 11/8

CHAP. X.

Fines and Forfeitures.

1st.—If any Member of this Lodge (past officers of a similar rank excepted,) should refuse to serve in the office to which he may be elected or appointed, he shall be

fined in the following manner, viz :—If for a Master, *Two Guineas* ; for Warden, Treasurer or Secretary, *One Guinea* ; and if for Deacon, *Half a Guinea* ; which fines, together with any other that may be imposed by the Master and a majority of the Members, shall be paid and applied to the general fund of this Lodge.

2d.—Any Member of this Lodge residing in Montreal, or within three miles thereof, who shall have neglected to attend the regular meetings and to pay his dues for *Six Months* in succession, (having been regularly summoned so to do,) shall, at the discretion of the Members, be liable to be tried and suspended from the Lodge.

3d.—A Member of this Lodge who resides at a greater distance than three miles from Montreal, who shall have neglected to attend the regular meetings and to pay his dues, or to give to the Lodge, in writing, reasons that shall by them be deemed satisfactory for his so doing, for *Twelve Months* in succession, may be ~~considered~~ *withdawn from the Lodge.*

4th.—In future, no excuse shall be admitted as sufficient for the non-payment of any dues which may have been incurred ; but if any Brother find that indispensable business will prevent his attendance for the term of six months, or upwards, upon giving notice to the Lodge previous to his departure, and they finding such reason sufficient, the dues of *Five Shillings* may, by a majority of the Brethren present, be commuted to *One Shilling and Three Pence*, being the fund of Charity.

5th.—Any Officer of the Lodge who shall not be present in the Hall of the Lodge within 30 minutes after the appointed hour of meeting, shall pay the following fine to the general fund of ~~the Lodge~~, viz :—the Master, 2s. 6d.—the Wardens, 2s.—the Treasurer and Deacons, 1s. 3d. each.

CHAP. XI.

Of Initiation, Admission, &c.

1st.—Great discredit and injury having been brought upon our antient and honourable Fraternity from admitting Members and receiving Candidates without due notice being given, or enquiry made as to their characters and qualifications, and also, from the passing and raising of Masons without due instruction in the respective degrees: to prevent this evil in future, the following regulations shall, in all cases, be strictly observed.

No person shall be initiated, in this Lodge, without a regular application in writing, stating his name and profession, age and place of abode, of which the Members are to be notified in their respective summonses, and on balloting, if there be found more than one black ball, the Candidate cannot be admitted; but to prevent the possibility of a mistake, the ballots may be taken a second or even a third time.

No Brother shall be admitted a Member of this Lodge without a regular application in writing, nor until his name, occupation and place of abode, shall have been sent to all the Members in the summonses for the next stated Lodge meeting, and on balloting should there be more than one black ball, the Candidate cannot be admitted.

2d.—No person shall be permitted to receive more than one degree on the same day, nor at a less interval than one month, from his receiving a former degree, nor shall he be passed or raised until he has been duly examined in open Lodge, in the previous degree. In no case shall there be more than five initiated in the same day.

3d.—Every Brother, on becoming a Member, shall sign the By-Laws, and be furnished with a printed copy thereof by the Secretary.

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CHAP. XII.

Of Visitors.

1st.—Visitors shall not be admitted into this Lodge, unless recommended or vouched for by one or more of the Members; they are to conform to the By-Laws, and pay ~~the~~ evening dues ~~the same as if Members~~. A visitor cannot, under any circumstances, be permitted to vote on any question, or be admitted at an emergent meeting, if the Lodge has private business. 1/3

2d.—A Brother, who is not a subscribing Member to a Lodge, cannot be permitted to visit this Lodge more than once during his secession from the craft; this rule, however, is not intended to apply to Brethren who reside at a greater distance than six miles from Montreal.

CHAP. XIII.

Of Honorary Members.

1st.—The Members of this Lodge considering it a duty they owe to several Brethren, distinguished by their rank in society, and by the great services they have rendered the craft, to grant them the privilege of becoming Honorary Members, have resolved that in all cases where Brethren so distinguished, shall make application to become Honorary Members, they shall be admitted, if on a ballot there shall not be more than one black ball. The application to be made in writing, addressed to the Secretary, who shall communicate the same to the Members in their respective summonses.

2d.—All Honorary Members of this Lodge shall pay the half yearly dues to the Grand and P. G. Lodges, ~~and~~ ~~to 2d per month to the fund of Charity~~, and when present, the evening dues the same as other Members.

CHAP. XIV.

Lodges of Emergency.

1st.—The Master, or in his absence the Senior Warden, has the right and authority of assembling a Lodge upon any emergency; the cause of such emergency must be stated in the summonses, nor shall any other business be entered upon at that meeting. If the meeting should be called on the general business of the Lodge, the expense shall be paid out of the funds of the Lodge; but, if at the request of any Brother for his benefit, or progress, then to be paid by such Brother.

CHAP. XV.

Master.

1st.—The Master of this Lodge is responsible for the Warrant, and correct keeping of the Records and Papers in general, during his administration, which shall not exceed two years in succession.

2d.—The Master of this Lodge being absent, the immediate Past Master shall preside. If there should be no Past Master of this Lodge present, then the Senior Warden shall act as Master, otherwise the Senior Master Mason.

CHAP. XVI.

Furniture.

1st.—The Furniture, &c. of this Lodge shall, on no account, be removed to any other house, (cases of extreme emergency excepted,) until after a regular meeting and a resolution of the Master and a majority of the Brethren to that effect.

CHAP. XVII.

Of Members Withdrawing.

1st.—Any Member of this Lodge desirous of withdrawing, shall make application in open Lodge, either personally or in writing.

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CHAP. XVIII.

Return to Grand Lodge.

9/11 1st.—Immediately after the festival of St. John the Evangelist, the Secretary shall make a true return of the new elected Officers and Members of this Lodge to the Grand Lodge, and at the same time remit the amount of dues payable to the said Grand Lodge,

CHAP. XIX.

Motions.

9/11 1st.—No Motion of any kind shall be regarded, unless duly seconded.

CHAP. XX.

Mode of Altering By-Laws.

9/11 1st.—No alteration shall be made in these By-Laws, nor shall any new ones be added, but at a regular meeting of the Lodge, by motion in writing, to be handed up to the Master in the Chair; and, if seconded, inserted in the proceedings of the Lodge; to which the Master shall call the particular attention of the Brethren, at the next regular meeting: announcing, that it will be discussed the following month; for which purpose it shall then be mentioned in the summonses.

The above Rules having been read in open Lodge, on the first day of May, one thousand eight hundred and twenty-five, was unanimously adopted, clause by clause, as the By-Laws of Union Lodge, No. 1.

(Signed)

J. BIGELOW, W. M.

